Isle of Wight Street Pastors

(incorporating Isle of Wight School Pastors)

Trustees' Annual Report and Accounts 2020

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Administrative Information

Trustees/Directors

Tracey Dancy (Chair from 11/8/20)
Kevin Farrow
Don Jones (former Chair, resigned 11/8/20)
Terry Clawson (resigned 11/8/20)
Alastair Macdonald (appointed 6/7/20)
Georgie Porter (appointed 17/7/20)
Robert White (appointed 11/8/20)
Pete Luther (appointed 11/8/20)
Ian Peters (appointed 11/8/20)
Graham Hall (resigned 20/3/20, re-appointed 11/8/20, resigned 21/8/20)

Staff

Andrew Gardner (Coordinator, Street Pastors)
Sarah Fifield (Coordinator, School Pastors)
Suzanne McCaffery (Administrator)

Structure, Governance and Management

Isle of Wight Street Pastors is a company limited by guarantee, number 07200287, and a registered charity, number 1136110, governed by a memorandum and articles of association.

The charity is governed by a board of trustees who are also directors of the company. All references to trustees in this report can also be read as directors. The trustees are responsible for the effective governance of the charity, its strategic direction and setting the policy framework. Responsibility for day to day running of the initiatives is delegated to the coordinators, though major or contentious issues are referred back to the trustees.

Trustees are elected by members of the charity at the annual general meeting. A third of trustees retire from office each year but may be reappointed to serve a further term. The existing trustees make recommendations to the meeting regarding suitable candidates who have the necessary skills, experience and abilities required to ensure the board of trustees is able to offer effective governance. The trustees may also co-opt new trustees during the year who serve until the next AGM when they retire but may be reappointed by members.

Isle of Wight Street Pastors operates the Street Pastors and School Pastors initiatives. Ascension Trust (registered charity number 1127204) provides a number of services to Isle of Wight Street Pastors and licences the Street and School Pastors branding for the local initiative's use; in return Isle of Wight Street Pastors pays a licence fee and agrees to meet nationally agreed quality standards. The charity enjoys good relations with neighbouring initiatives and local coordinators meet regularly to share good practice.

The trustees and coordinators routinely examine the business, reputational and operational risks when preparing strategic plans and developing new projects. In addition, the charity works closely with Ascension Trust, using their expertise of Street and School Pastor initiatives across the UK, to further minimise risk.

Charitable Activities

The charity exists to deliver three charitable purposes. It aims to promote public protection, provide relief for people at risk and advanced an understanding of the Christian religion by means of offering care, compassion and support. We achieve this through delivery of two initiatives:

- Street Pastors – caring for and protecting vulnerable people on the streets at night and acting as a positive presence to dissuade anti-social behaviour and a calming influence in tense and volatile situations. Street Pastors patrol in Newport, Ryde and occasionally in Cowes.
- School Pastors - providing safety and reassurance to school students around the school site during the school day and a positive adult presence. School pastors work in three secondary schools: Medina College, Carisbrooke College and Ryde Academy; and, to a lesser extent, in Lanesend Primary School.

In planning the activities of the charity, the trustees have had regard to the Charity Commission's guidance on public benefit. This year we have continued to operate the Street and School Pastors initiatives on the Isle of Wight in pursuit of our objects for the public benefit. The following report outlines the highlights of the year and demonstrates how our activities benefit the public.

Street and School Pastors in 2020

The work of Street Pastors has been greatly affected by the Covid-19 pandemic. As all the pubs, restaurants and night-time venues were forced to close at the end of March, there was no need for the normal late-night patrols. When the lockdown started to relax in June, we looked at the possibility of providing some support in the towns in the daytime but found that so many of our team members were shielding or in the most vulnerable categories that we were unable to carry out a viable service. Then in July the pubs re-opened, and we started to put on limited patrols with the few team members we had available; this continued until December, when the next lockdown began. The streets were understandably much quieter, and venues closed earlier than before, so we encountered fewer people needing our assistance. However, we continued to talk to as many people as possible on the streets and we were told repeatedly that people were happy to see us, and to know that we were looking out for their safety. The statistics set out in the next section show the significant impact of the pandemic on this year's activities.

As School Pastors began the new term in January 2020, we had no idea how things would change so dramatically for our work within schools, however what didn't change was God's faithfulness to us and the incredible attitude of our volunteers.

At the start of 2020 we saw a continuation of Anxiety and Resilience workshops in Ryde Academy and Medina College, with 1:1 mentoring also taking place there plus 1:1s in Carisbrooke College and Lanesend Primary School. We have seen a great rise in the number of students being referred to us with anxiety issues; this was even before Covid took its hold on the nation. However, in March we saw all schools close and all of our patrols and mentoring put on hold. This was such a difficult time for everyone, especially our volunteers who knew how much the closure of schools would cause such anxiety and disruption for the many students they had got to know well.

We began a weekly Prayer meeting over Zoom, where we saw many of our volunteers join on a regular basis to pray for all our students, the staff and the wider school community. We have undertaken some online training during our time out of schools, focussing on Safeguarding and Mentoring. We have had three new trainees begin their online training. However, our volunteer numbers are low, therefore we have had to postpone one of our patrols at Medina.

We were able to return to schools at the beginning of the new academic year, September 2020, when staff and students were so pleased to see us. We were able to patrol in all three secondary schools up until Christmas and mentor students in Ryde Academy, Carisbrooke College and Lanesend Primary.

The year in statistics

The impact of much of our work can have long-term and far-reaching results, but it can be difficult to track and quantify the results our efforts have; we always love hearing from people who have been helped by Street or School Pastors, so we know more about the impact we are having. As well as monitoring feedback on the streets and in schools we keep track of a number of key statistics to check how we are doing.

	2020	2019
Street Pastors		
Patrols	23	72
Man/woman hours	333	1,420
Meaningful conversations*	82	515
Tense/difficult situations	4	60
Bottles of water distributed	13	122
Bottles picked up	37	774
Pairs of flip-flops distributed	8	122
Foil blankets distributed	4	26
School Pastors		
Number of patrols	88	115
School Community Events	2	21
Number of mentoring sessions	139	182
Number of Drop In Sessions	52	216
Man/woman hours	465	1,690
Number of students mentored	56	131
Support offered for anti-social behaviour	13	64
Safeguarding issue reported to school staff	5	24

*In our statistics we use the term "significant conversations" to describe interactions with people that go beyond a "hello, how are you?". It might be a discussion about spirituality, listening to a story of loss or helping reassure someone who is frightened. These conversations are really important to our work and can make life-

changing differences to people, hence they are specifically recorded. We also have lots of casual interactions which go unrecorded but can often be more significant than we could anticipate.

Future Plans

Much of our work is ongoing and our core aim into 2021 is to continue to support as many people as possible on the streets and in our schools. As ever, this means an ongoing need for support from people in prayer, funding and volunteering. At the time this report is being finalised we are passing through the stages of emerging from the lockdown due to Covid-19 that was in place through the winter months. We know there will be a significant role for street and school pastors in helping recovery post lockdown and will work with partners in the police and local authority to ensure our work throughout 2021 provides the maximum support where it is needed.

Financial Review

Reserves Policy

We aim to hold sufficient reserves to ensure a buffer of 3 months operating costs, and in addition to be able to cope with a loss of grant funding for 12 months, both of these measures taken in a 'normal' year not affected by the present health crisis. This gives a target level of approximately £20,000. If reserves drop below 75% of the target (£15,000) or grant funding is expected to end, then the trustees will develop an action plan to increase income and/or decrease expenditure and monitor progress against this plan. The trustees acknowledge that reserves levels will vary, and aim to keep them above the target level, but not allow them to grow to an excessive level. If reserves reach 25% more than the target (£25,000) then the trustees will review options for using the excess funding to further the charity's objects through new or enhanced work programmes or reducing fundraising activity.

At the end of 2020 our free reserves (excluding restricted and designated funds) stood at a total of £18,738. This is an increase on last year and shows that we have continued to receive support from donors and from grants, whilst receiving government grants by way of the Coronavirus Job Retention Scheme when staff worked reduced hours under flexible furlough. We continue to work on new funding opportunities to help recover reserves to our target level.

Investment Policy

Isle of Wight Street Pastors does not hold any long-term investments, using all income generated to support our day to day work.

Main sources of income

Donations represented the largest part of the charity's income this year, comprising 72% of income (2019 81%) once Gift Aid tax refunds are added in. Regular giving again increased this year to £19,485 (2019 £18,288). Regular giving has remained at a relatively consistent level for the last five years. We have secured grant funding this year of £10,836 (2019 £8,844). We are grateful for further support from the Office of the Police and Crime Commissioner and for support from WightAid.

Expenditure supporting charitable objectives

Income has been used for charitable activities in furtherance of Isle of Wight Street Pastors objects. The largest cost to the charity is staff costs. The trustees employ a part time coordinator to manage the Street Pastors initiative, a part time coordinator for School Pastors and a part time administrator working across both projects. The charity used the services of a consultant during the year as part of a strategy aimed at ensuring the most diverse skill base is obtained for the most reasonable cost.

While staffing is a significant cost the trustees strongly believe having paid staff is essential to the success of both projects; the dedication shown by the staff has been a key part of the charity's success in reaching its objectives so far. The staff are responsible for a broad range of work including: facilitating training; organising

patrols; supervising volunteers; liaising with member churches; working in partnership with other groups and organisations to improve the effectiveness of Isle of Wight Street Pastors; promoting the scheme and monitoring its effectiveness; ensuring the projects comply with legislation and good practice; maintaining necessary records and recruiting new volunteers. Big Plans Charity Consultancy provided key support in fund raising, communication and charity management, typically averaging two days per month.

The licence fee is the most significant other cost to the organisation. This is calculated as a percentage of income raised. This covers a variety of services which Ascension Trust provide to Street and School Pastor initiatives across the country including insurance, training, development, quality control and use of the Street/School pastor branding.

Looking ahead

At the time of writing, the UK is still in lockdown due to Covid-19, although it is now emerging through the stages of restrictions being relaxed. The impact of the virus on the country is significant and provides a key area of financial risk for the charity. The trustees will continue to monitor the impact and take necessary steps to ensure the ongoing financial viability of the charity. We are pleased to have been successful in being awarded a grant for 2021-22 from the Police and Crime Commissioner to help ensure the continuation of Street Pastor patrols; we are also seeking to apply for grants to help continue and enhance the work of School Pastors.

Preparation of accounts

This report, including the following financial statements, was approved by the trustees on the 30th April 2021 and is signed on their behalf by:

Tracey Dancy (chairperson)

Independent examiner's report to the trustees of Isle of Wight Street Pastors

INTRODUCTION

I have been requested to undertake an independent examination of the accounts of Isle of Wight Street Pastors for the financial year ending 31st December 2020. Isle of Wight Street Pastors is a Registered Charity (No. 1136110) with an annual turnover between £10,000 and £250,000 and an independent examination report is therefore a Charity Commission requirement together with the submission of annual Accounts.I confirm that I have no other role or relationship with the Charity or its Trustees and there are no circumstances in the examiner's judgement that would reasonably lead to the perception that the examiner is not independent.

To assist my examination, I have been provided with detailed Excel spreadsheets containing all relevant accounting records, together with access to bank statements and supporting financial records.

SCOPE OF EXAMINATION

The examination of accounts has included the following actions –

1.Checking the consistency of records contained on the Excel spreadsheets, that detailed expenditure and income statements reconcile with the accounts summary.

2.Reconciliation of accounting records to bank statements. The bank statements as at 1st January and 31st December 2020 were inspected and agreed to the annual accounts statements.

3. Examination of financial statements as contained in the Trustees Annual Report.

CONCLUSION

Having regard to the above, no matters have come to my attention that need further reporting and in my opinion the accounts comply with the requirements of the Charity Commission.

Gareth Hughes, BA (Hon), CPFA

6th May 2021

Financial Statements

Statement of Financial Activities

Year ended 31st December 2020

	2020 Unrestricted Funds	2020 Restricted Funds	2020 Total	2019 Total	Note
	£	£	£	£	
Income					
Donations and grants	29,650	8,836	38,486	46,654	2
Other trading activities	0	0	0	69	3
Investments	3	0	3	3	4
Total income	**29,653**	**8,836**	**38,489**	**46,726**	
Expenditure					
Raising funds	407	0	407	2	
Charitable activities	24,089	8,836	32,925	47,054	5
Total expenditure	**24,496**	**8,836**	**33,332**	**47,056**	
Net income/(expenditure)	**5,157**	**0**	**5,157**	**(330)**	
Net movement in funds	**5,157**	**0**	**5,157**	**(330)**	
Reconciliation of funds:					
Total funds brought forward	15,223	0	15,223	15,553	
Total funds carried forward	**20,380**	**0**	**20,380**	**15,223**	

Balance Sheet as at 31st December 2020

	31st December 2020	31st December 2019	Note
	£	£	
Fixed assets			
Tangible assets	357	678	7
Total fixed assets	**357**	**678**	
Current assets			
Debtors	347	770	8
Cash at bank and in hand	21,698	18,844	9
Total current assets	**22,045**	**19,614**	
Liabilities			
Creditors: amounts falling due within one year	2,022	5,069	10
Net current assets or liabilities	**20,023**	**14,545**	
Total assets less current liabilities	**20,380**	**15,223**	
Total net assets or liabilities		**15,223**	
The funds of the charity			
Unrestricted funds	20,380	15,223	
Restricted funds	0	0	
Total charity funds	**20,380**	**15,223**	

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Signed _____ Tracey Dancy, Chair

Date 30/4/2021

Notes to the Financial Statements

1. Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 1 02) and the Companies Act 2006.

Isle of Wight Street Pastors meets the definition of a public benefit entity under FRS 1 02. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Incoming resources

Income received has been classified as either unrestricted or restricted. Unrestricted funds are general funds which can be used for Isle of Wight Street Pastors' ordinary purposes. Restricted funds have been given, collected or donated for a specific purpose and it is a requirement of charity law that they be used for that purpose. Incoming resources are accounted for gross.

Voluntary income is received by way of grants, donations or gifts and is included in full in the Statement of Financial Activity when receivable. Grants, where entitlement is not conditional on the delivery of specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of service by volunteers has not been included in these financial statements.

Investment income is included when receivable.

Resources expended

Expenditure is recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to that category. Expenditure is accounted for gross.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Capitalisation of fixed assets

Tangible fixed assets are capitalised if they can be used for more than one year and are va lued at cost or a reasonable value on receipt. Individua l items of expenditure with a purchase price not exceeding £100 are recognised as expenditure in the year of acquisition. Individual items exceeding £100 are depreciated on a straight-line basis over the estimated life of the asset, which for equipment is considered to be three years.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds are for a specific purpose and it is a requirement of charity law that they be used for that purpose.

Street Pastors and School Pastors are two initiatives set up by the charity to address specific needs of care, safety and the reduction of crime in the community. Where funds have been provided specifically for one initiative or other narrower purposes they are accounted for as restricted funds.

2. Income from donations and grants

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Grants			
Police & Crime Commissioner	0	8,356	8,356
Newport Parish Council	2,000	0	2,000
Wight Aid	0	480	480
Total grants	2,000	8,836	10,836
Donations			
Church donations	2,807	0	2,807
Church regular giving scheme	2,395	0	2,395
Corporate regular giving	6,960	0	6,960
Individual donations	50	0	50
Individual regular giving scheme	10,130	0	10,130
New recruit donations	250	0	250
Other donations	2,881	0	2,881
Gift Aid tax refunds	2,177	0	2,177
Total donations	27,650	0	27,650
Total donations and grants	29,650	8,386	38,486

2. Income from other trading activities

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Payments for additional uniform	0	0	0
Trading sales	0	0	0
Total other trading activities	0	0	0

4. Investment income

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Bank interest	3	0	3
Total investment income	3	0	3

5. Analysis of expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total funds	Note
	£	£	£	
School Pastors				
School resources	238	480	718	
Coordinator salary	9,860	0	9,860	
Support costs	7,912	0	7,912	6
Street Pastors				
Giveaways	3	0	3	
Coordinator salary	0	6,880	6,880	
Support costs	6,483	1,476	7,959	6
Total expenditure on charitable activities	24,496	8,836	33,332	

6. Analysis of support costs

Support costs provided to the two initiatives are shown below. These are apportioned equally to the two initiatives, Street Pastors and School Pastors.

	Unrestricted funds	Restricted funds	Total funds	Note
	£	£	£	
Insurance	187	0	187	
Licence fee	5,028	0	5,028	11
Marketing	408	0	408	
Office	2,196	0	2,196	
Governance and management consultancy	3,060	0	3,060	
Personnel				
Payroll - administrator	2,966	1,476	4,442	
Staff travel	0	0	0	
Volunteer training and uniform	229	0	229	
Equipment depreciation	321	0	321	
Total support costs	14,395	1,476	15,871	

7. Tangible fixed assets

	2020	2019
	£	£
Computer equipment	358	679
Total	358	679

8. Debtors

	2020	2019
	£	£
Gift Aid tax	347	770
HMRC Job Retention Scheme	1,226	0
Total	1,573	770

9. Cash at bank and in hand

	2020	2019
	£	£
Lloyds Bank – current account	16,669	5,007
Lloyds Bank – instant access reserve	5,009	13,817
Petty cash	20	20
Total	21,698	18,844

10. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accounts payable	265	304
Accruals	2,520	4,013
Tax and National Insurance payable	370	385
Pensions payable	93	358
Wages payable	0	9
Total	3,248	5,069

11. Licence fee

Street Pastors is an international movement set up by Ascension Trust. Isle of Wight Street Pastors is under the umbrella of the Ascension Trust and has been supported by them in the initial set up and on-going running. The Licence fee is the payment to the Ascension Trust to cover this on-going support, including advice and guidance, training, insurance, supply of uniforms, development of operating protocols, brand management and development and quality assurance. This is calculated annually as 15% of income.

12. Trustees remuneration and benefit

No trustee received any remuneration during the year. No trustee was reimbursed any expenses during the year. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

13. Paid employees

	2021	2020
Staff costs paid during the year were:	£	£
Gross wages, salaries & benefits in kind	20,793	29,631
Employers' National Insurance costs	0	0
Pension contributions	210	448
Total staff costs	21,003	29,809
Average number of employees in the year	3	3
Average number of full-time equivalent employees in the year	1.5	1.5

14. Consultancy

Payments totalling £3060 have been made to Big Plans Charity Consultancy relating to professional advice and services received during the period.

15. Restricted and designated funds

This year part of a grant was carried forward from last year from the National Lottery Community Fund for School Pastors. In addition, grants have been received this year specifically supporting Street and School Pastors separately. These grants, and related expenditure, have been allocated to a restricted fund, shown below.

In order to better plan our future IT upgrade requirements, the trustees have elected to create a designated fund for IT equipment renewal. This enables more effective annual budgeting, evening out the peaks and troughs created by the need to periodically replace relatively expensive equipment. This designated fund forms part of the charity's unrestricted funds and can be re-allocated by the trustees as appropriate. It does not form part of the charity's free reserves, as it is budgeted for specific planned future expenditure.

Fund name	Balance brought forward	Income	Expenditure	Balance carried forward
	£	£	£	£
IT upgrade	1,642	0	0	1,642
OPCC grant (Street Pastors)	0	8,836	8,836	0
WightAid grant (School Pastors)	0	480	480	0

16. Ultimate controlling party

The charitable company is under the control of its members. No one member has sufficient voting rights to control the charitable company.